

### REQUEST FORM FOR RE-ENROLLMENT

*Students returning to Oakton after being placed on and completing their Academic Suspension or Dismissal are expected to complete this form.* To be re-enrolled to Oakton, this form should be submitted for review to the Office of Student Affairs prior to the start of the semester for which the student is seeking re-enrollment. Re-enrollments submitted 4 (four) weeks prior to the intended readmission term will be given prioritized consideration.

*Students seeking re-enrollment before the end of their Academic Suspension or Dismissal period are expected to complete this form **AND provide a letter of appeal.** The letter should be typed.*

A letter of appeal is attached: Yes  No

Student Name: \_\_\_\_\_ Student ID \_\_\_\_\_

Seeking readmission for: Spring  Summer  Fall  Year \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Return to the Office of Student Affairs, Room 2270, 1600 E Golf Rd, Des Plaines, IL 60016, Fax to 847-376-7007 or email to studentaffairs@oakton.edu.*

Students will receive a written response from the college within 5 business days of submitting this form.

#### FOR OFFICE USE ONLY

Dismissed  Suspended  Spring  Summer  Fall  Year \_\_\_\_\_

Eligible to Return  or APPEAL: Approved  Denied

No Restrictions (Standard recommendation to repeat previously failed courses)

Restrictions \_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Authorized Student Affairs Administrator or Designee*

Date Updated in Records: \_\_\_\_\_