

**The 772nd Meeting
of
The Board of Trustees
December 14, 2021**



Mission, Vision, and Values Statements

Mission

Oakton is the community's college. By providing access to quality education throughout a lifetime, we empower and transform our students in the diverse communities we serve.

Vision

Dedicated to teaching and learning, Oakton is a student-centered college known for academic rigor and high standards. Through exemplary teaching that relies on innovation and collaboration with our community partners, our students learn to think critically, solve problems, and to be ethical global citizens who shape the world. We are committed to diversity, cultural competence, and achieving the equity in student outcomes.

Values

A focus on Oakton students is at the core of each of these values.

- We exercise **responsibility** through accountability to each other, our community, and the environment.
- We embrace the **diversity** of the Oakton community and honor it as one of our college's primary strengths.
- We advance **equity** by acknowledging the effects of systemic social injustices and intentionally designing the Oakton experience to foster success for all students.
- We uphold **integrity** through a commitment to trust, transparency, and honesty by all members of the Oakton community.
- We cultivate **compassion** within a caring community that appreciates that personal fulfillment and well-being are central to our mission.
- We foster **collaboration** within the college and the larger community and recognize our interdependence and ability to achieve more together.

Approved by the Board of Trustees, March 21, 2017



7701 N Lincoln Avenue
Skokie, Illinois 60077

Closed Session
5 p.m.
Room A167

AGENDA

1. Call to Order and Roll Call
2. Consideration of a motion to close the meeting to the public for the purpose of the following:
 - Review closed session minutes of November 16, 2021
 - Consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters; and litigation
3. Consideration of a motion for adjournment
4. Adjournment

Open Session
6 p.m.
Room P103-104 (Public in Room C140)

Individuals who wish to address the Board of Trustees during the Public Participation portion of the meeting should send an email to bsparks@oakton.edu including their name, town/affiliation, and the item they wish to address to the Board, no later than 6 p.m. on December 14, 2021. Individuals will have the option to address the Board via Zoom or in person (*anyone attending the meeting in person will be required to wear a mask*).

Citizens, faculty and staff may attend the meeting remotely via Zoom conferencing:

To join via tablet or computer: <https://oakton.zoom.us/j/91818925054>

To join via telephone: 312-626-6799

Meeting ID: 918 1892 5054

AGENDA

Call to Order and Roll Call

Pledge of Allegiance

V Approval of minutes of the November 16, 2021 meeting of the Board of Trustees

Statement by the President

Educational Foundation Liaison Report

Master Plan Steering Committee Report

Student Trustee Report

Student Spotlight

Comments by the Chair

Trustee Comments

Report: Affirming Oakton’s Commitment to Black Student Success

Public Participation

NEW BUSINESS

Discussion: Anti-Racism Statement

CONSENT AGENDA

- 12/21-1
- V a. Approval of Adoption of Consent Agenda
- R b. Approval of Consent Agenda Items 12/21-2 through 12/21-7
- 12/21-2 Ratification of Payment of Bills for November 2021
- 12/21-3 Acceptance of Treasurer’s Report for November 2021
- 12/21-4 Ratification of Actions of the Alliance for Lifelong Learning Executive Board
- 12/21-5 Supplemental Authorization to Pay Professional Personnel - Fall 2021
- 12/21-6 Acceptance of Clinical Practice Agreements
- 12/21-7 Approval of In-District Tuition Rate for Concurrent Enrollment Students Attending In-District High Schools

OTHER ITEMS

- R 12/21-8 Approval of Board Meetings Schedule for Calendar Year 2022
- R 12/21-9 Authorization to Approve December Purchases:
a. Classroom Projectors
b. Natural Areas Maintenance – 2-Year Contract
c. Travel Services to Africa
d. Laptop Computers
e. Replacement Desktops for Computer Labs and Classrooms
- 12/21-10 Preview and Initial Discussion of Upcoming Purchases
- V 12/21-11 Acceptance of a Faculty Retirement
- R 12/21-12 Authorization to Hire Director of Campus Technologies
- R 12/21-13 Approval of Additional Payment for Two Administrators
- 12/21-14 Preview of New Units of Instruction
- R 12/21-15 Authorization to Name Suite 0431 at the Des Plaines Campus the PharmaCann Cannabis Cultivation Lab
- R 12/21-16 Authorization to Recognize the Service of Dr. Frederick Salzberg and other Oakton Founders
- V 12/21-17 Acceptance of Illinois Department of Commerce and Economic Opportunity – Child Care Restoration Grant Program

ADJOURNMENT



Minutes of the November 16, 2021 Regular Meeting of the Board of Trustees of Community College District 535

The 771st meeting of the Board of Trustees of Community College District 535 was conducted on November 16, 2021 at Oakton Community College, 1600 East Golf Road, Des Plaines, Illinois

Closed Session – Call to Order and Roll Call

At 5:27 p.m. in room 1275, Chair Martha Burns called the meeting to order.

Trustee Kotowski called the roll:

| | | |
|--------------------------|-----------------|---------|
| Ms. Martha Burns | Chair | Present |
| Ms. Marie Lynn Toussaint | Vice Chair | Present |
| Mr. Paul Kotowski | Secretary | Present |
| Dr. Gail Bush | | Present |
| Mr. William Stafford | | Present |
| Mr. Benjamin Salzberg | | Present |
| Dr. Wendy Yanow | | Present |
| Mr. Akash Patel | Student Trustee | Present |

Chair Burns asked for a motion to go into closed session under the exceptions to the Illinois Open Meetings Act, with the purpose of considering collective negotiating matters, and litigation.

Student Trustee Patel made the motion, seconded by Trustee Salzberg.

Trustee Kotowski called the roll:

| | |
|---------------|-----|
| Ms. Burns | Aye |
| Dr. Bush | Aye |
| Mr. Kotowski | Aye |
| Mr. Salzberg | Aye |
| Mr. Stafford | Aye |
| Ms. Toussaint | Aye |
| Dr. Yanow | Aye |
| Mr. Patel | Aye |

Also present in room 1275 were Dr. Joianne Smith, President; Dr. Colette Hands, CHRO; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Dr. Karl Brooks, Vice President for Student Affairs; and Mr. Edwin Chandrasekar, Vice President for Administrative Affairs.

At 5:47 p.m., Chair Burns asked for a motion to adjourn the closed session meeting. Student Trustee Patel made the motion, which was seconded by Trustee Kotowski. A voice vote was called and the closed session was adjourned.

Open Session and Roll Call

Chair Burns called the regular meeting of the Board of Trustees to order at 6:06 p.m. in room 1610.

Trustee Kotowski called the roll:

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|---------------|------------|---------|
| Ms. Burns | Chair | Present |
| Ms. Toussaint | Vice Chair | Present |
| Mr. Kotowski | Secretary | Present |
| Dr. Bush | | Present |

| | | |
|--------------|-----------------|---------|
| Mr. Salzberg | | Present |
| Mr. Stafford | | Present |
| Dr. Yanow | | Present |
| Mr. Patel | Student Trustee | Present |

Also present in room 1610 were Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President for Student Affairs, Mr. Edwin Chandrasekar, Vice President for Administrative Affairs, Dr. Colette Hands, CHRO; Dr. Ileo Lott, Vice President for Academic Affairs; Ms. Anne Brennan, Assistant Vice President for Academic Affairs and College Transitions; Ms. Teresa O’Sullivan, Manager of Access and Disability Resource Center; Mr. Philip Cronin, Senior Media Services Technician; Mr. Mark Palmsiano, Police Officer; and Ms. Beatriz Sparks, Special Assistant to the Board of Trustees.

Pledge of Allegiance – Chair Burns asked Dr. Ileo Lott to lead the pledge.

Approval of Minutes

Chair Burns asked for a motion for the approval of the minutes of the October 19 regular meeting of the Board of Trustees, and the November 2 special meeting of the Board of Trustees. Student Trustee Patel made the motion which was seconded by Trustee Kotowski. A voice vote was called and the minutes were unanimously approved.

Statement by the President

Condolences:

To Professor of English, Dr. Marian Staats on the passing of her mother, Joan Staats on November 10.

Happenings:

- Priority Registration for Spring 2022 began on Monday and regular registration opens on the 18th. We continue to offer enrollment incentives for students – 3 free credit hours for students who enroll in 9 credit hours and 1 free 3 credit hour for new students. So spread the word and help students achieve their dreams by enrolling at Oakton.
- November is Native American Heritage Month 2021. Events are sponsored by the Center for Campus Inclusion and Diversity, Women, Gender and Sexuality Studies program, and the Honors at Oakton program.
- Last week was First Generation College Student Week. Special thanks to the TRIO team led by Esperanza Salgado Rodriguez for coordinating a number of events throughout the week, uplifting the experiences of First-Generation College students (both students and employees), and to the Educational Foundation for funding some of the events.
- On November 9, the Admissions Office hosted a Discover Oakton virtual open house. Attendees had the opportunity to learn about our degree and certificate programs, transfer pathways, and career opportunities; review the application process and enrollment steps; find out how to pay for college and earn scholarships; and explore our student services like tutoring, advising and career coaching.
- On November 10, the Center for Organizing Minority Programs to Advance Student Success (COMPASS) and Computer Science Department held a “Women in Tech” panel discussion. The talk centered on women’s educational journey and their experiences working in the tech industry. This program was sponsored by COMPASS, the U.S Department of Education - AANAPISI, Grant.
- This is National Apprenticeship Week. Yesterday, we hosted our first ICATT Virtual Apprenticeship Program celebrating 4 student apprentices Yumna Farroqui and Allen Ignacio - Pharmaceutical Manufacturing, Vetter Pharma; Juan Martinez- Mechatronics and Ozzie English – Manufacturing

- This week is also International Education Week: The Theme of the Week is Women as Agents of Change: West African Political and Social Movements. Special thanks to Katherine Schuster Coordinator of Global Studies for coordinating this week's programming.
- ID Show: Oakton Annual Art Faculty Exhibition - Oakton's Art Department faculty members demonstrate their unique artistic identities in a show that features paintings, photography, ceramics, and digital art. November 2 through Nov 30.

President Smith expressed her gratitude to the Board of Trustees for their dedication to the College. She indicated she is also immensely grateful for faculty, staff and administrative teams who work tirelessly to create an inclusive teaching and learning environment that empowers students to reach their goals. President Smith is most grateful to students for choosing Oakton and for inspiring us by their commitment to their educational goals. She wished everyone healthy, happy Thanksgiving Celebrations.

Educational Foundation Liaison Report

The Educational Foundation has raised \$580,050 in monetary support since July 1. Recent gifts of note include:

- A \$1,800 gift from Terry Conway to continue support of the Thomas and Terese Conway Endowed Scholarship for students pursuing a liberal arts degree.
- A \$1,000 gift from Howard and Alisa Singer to continue their support of the Singer Family Nursing Scholarship.

During the season of stewardship, 53 donors and 46 students participated in the annual Donor Appreciation Event on November 6th with virtual attendees logging in from across the country.

The Foundation's annual independent audit is complete and was presented to the Finance and Investment Committee. The full board will receive the report at their next meeting. The Foundation has once again received an unqualified, unmodified opinion.

The Foundation has recently welcomed two new members:

- John Madison is from Evanston and has more than 30 years of experience as a financial professional in the hospitality industry, including stints with Oxford Suites Hotels, Chicago Chop House and Noble House Hotels and Resorts. He's currently the president of accounting firm John Madison Inc.
- Ella Woodford-Parker, from Skokie, is an experienced community health professional with a track record of success. The director of community health for AMITA Holy Family Medical Center, she serves on the boards of many community institutions in Oakton's region.

The Foundation Board will hold their next quarterly meeting on December 1.

ICCTA Liaison Report

Trustee Bush shared that on November 12, 2021 ICCTA held a Roundtable that was attended by Chair Burns, Trustee Yanow, and herself. The main topic of discussion was enrollment and those efforts that other colleges are making to reverse downward spiraling trends. Much of what was mentioned related to being out in the community particularly at the high schools. Some colleges have multiple College Navigators embedded in all their high schools; others are bulking up dual credit; some are also focusing on sports in both the high schools and the college level, while others are attending high school board meetings. Many of the ideas are reminiscent of Trustee Toussaint's Ambassador Program plans. One of our peer institutions created a senior management position of EVP to serve as a COO which fostered the president's role as the college figurehead and spokesperson. The president engages with the community in meaningful ways through deepening partnerships and attending events. The EVP is responsible for steering the college in the daily operations. The college views the EVP position as one where that person is a backup to the president and could stand in as necessary.

The afternoon seminar focused on: Parliamentary Procedures, OMA Topics, Board Communication and Social Media Guidelines, and traits of Highly Effective Boards. The Awards Committee has created a Gregg Chadwick Student Service Scholarship Award that was then approved by the board on Saturday. The Diversity, Equity, and Inclusion Committee approved a Land Acknowledgement Statement and circulated a draft Anti-Racism Statement to the committee for editing.

On November 13, 2021, at the Board of Representatives meeting, President Jon Looney, Blackhawk College trustee, presided. Jim Reed, ICCTA executive director, and Jessica Nardulli, our lobbyist, updated our legislative priorities. Brian Durham, ICCB Executive Director, stated that we should expect the Governor's mask mandate to remain through the spring semester.

Student Trustee Report

The Student Government Association has been holding meetings on Tuesdays outside their meetings with Dr. Shedrick Daniels and advisor Robert Peterson. The executive board is meeting on Thursday, November 18. Two weeks ago, the SGA appointed a new officer during last week's meeting, and they still have positions to fill. SGA is also working on legacy projects like the online student communication platform (they will be meeting with Mr. Prashant Shinde, CIO on December 18), and the student mural (student Amina Mayzel has been appointed chair of this project which will identify an artist).

Student Spotlight

Danya (whose last name she asked not to be announced) shared that this is her third year at the College. She came to Oakton after she graduated from high school with the purpose of figuring out what she wanted to pursue as a career. She wanted to have the opportunity to take courses in different disciplines to make an informed decision without the high cost of university. At Oakton, Danya discovered her passion for helping people, especially children, and she will be transferring to Northeastern Illinois University next semester, and she will major in education and social work. Danya shared that she enjoyed the conversations and discussions during one of the sociology courses she took at Oakton, and how they allowed her to see other views, and learn how other people live.

Danya's most memorable moments at Oakton are the ones she spent with her professors and other students. She indicated she currently receives accommodations from the Access and Disability Resource Center (ADRC), which were not provided while she was in high school, and she appreciates the assistance, acknowledgement and understanding she has received from her professors regarding her struggles. She called this experience "validating." She has created connections with faculty and staff that have allowed her to grow as a person, stand up for herself and what she needs, and finding her voice. Oakton has provided Danya with the support that she needs, and she shared that this support will help her with her future endeavors.

In general, Danya has had a positive experience at Oakton, but she has also seen the negative side. She believes it is important that students with disabilities create a connection with their professors through the ADRC and request accommodations. She does not want other students to feel undermined or questioned because of their invisible pain. Danya acknowledged the work of Laura Pristera as her accommodations specialist and what a difference it has made in her life. She suggested that Oakton could implement a hotline for students with special accommodations, and provide more training for instructors related to students with special needs. She wants instructors to know that every student who has an accommodation, has it for a reason.

Comments by the Chair

Chair Burns shared that she participated in three events during Learning Day. She was appreciative of the assistance she received getting situated on campus, and indicated this is a reflection of how easy it is to look for opportunities to help students. Chair Burns also shared that she attended an Illinois Community

College Trustees Association (ICCTA) seminar on November 12 where trustees were asked to prepare an antiracism statement for colleges to consider. The statement is currently in draft form:

“The faculty, administration, and board of trustees of (Oakton Community College) recognize that racism is pervasive in our society and that no segment of our nation is exempt, including our college. We acknowledge that students, alumni, and employees of the college, especially those who are Persons of Color, have experienced and have been hurt by marginalization, silencing, tokenism, erasure, and other damaging practices. We unconditionally reject racism in all forms and embrace the institutional change necessary to dismantle systems that perpetuate injustice and inequity.

We will listen and learn from each other and work to hear and amplify the voices of those who have been marginalized, and we will use every opportunity to create lasting change in alignment with these objectives.

This process of centering the voices of those Persons of Color is ongoing and we intend it to be a new and permanent part of our lives together.”

Chair Burns added that we are all impacted by racism, and would like the Board to consider ways to adapt/tweak the statement drafted by Mr. Bob Thompson. It will be discussed during a future meeting. Trustee Bush indicated she has been in contact with ICCTA to identify primary sources and do some research for appropriate attribution.

Trustee Comments

Student Trustee Patel shared that, as part of the Strategic Planning, Accountability, and Resources (SPARC) Committee, he attended Learning Day, and enjoyed a panel discussion about workforce development, and what Oakton needs to do to prepare students for career pathways related to the Strategic Plan. He thanked Dr. Kelly Becker and Ms. Aleda Thompson from the Office of Institutional Research, and the Learning Day committee for their hard work.

Trustee Bush congratulated Dr. Rick Daniels on successfully defending his dissertation on October 21. Chair Burns shared that Trustee Toussaint received the Jean-Baptiste Point du Sable Leadership Award from the Consulate General of the Republic of Haiti in Chicago for her engagement in the Haitian community.

Trustee Toussaint spoke about the trustee ambassador/outreach initiative, and shared in-district high school contact information with the Board so the Trustees can present Oakton and the excellent curriculum we have to offer to high school principals and superintendents. Trustee Toussaint indicated she will work with the College to put together a short video in order to improve enrollment, persistence, and get more people from District 535 to attend Oakton.

Report: Equity Initiatives for Students with Disabilities at Oakton

Presenters: Ms. Teresa O’Sullivan, Manager, Access and Disability Resource Center, and Ms. Anne Brennan, Assistant Vice President of Academic Affairs and College Transitions.

This Board report identified the College’s disability-related equity initiatives, identified the role of the Access and Disability Resource Center (ADRC), evaluated student success data for students with disabilities, and identified next steps for equity and anti-ableism at the College. Oakton’s overarching goals are to provide leadership in dismantling ableism in higher education, and provide equitable facilities, curricula and attitudes. For this purpose, the College participates in local disability services consortiums in collaboration with organizations like ICCB disabilities services commissions and the NASPA Disability Knowledge Community.

Oakton strives to provide equitable facilities including parking, elevators, doorways, furniture, lighting, sound and wayfinding. Equitable curricula and attitudes include professional development for employees, accessibility checklist for events and classes, policy and process reviews to reduce barriers, assistive

technology campus-wide, scholarships for students with disabilities, and high-touch student services. The ADRC serves approximately 500-600 students per year, and provides accommodations in approximately 1,600 classes per year. 56% of students served by the ADRC identify as having neurodevelopmental disabilities, 33% with psychological disabilities, and 11% with physical/health/sensory disabilities. Accommodations include extra time on exams and quizzes, accessible notes, assistive technology, sign language interpreters, captioning, Braille, and accessible classroom materials.

Disability services are connected to the Oakton Experience: *Rooted in equity, the Oakton Experience is dedicated to intentional engagement by faculty and staff to support students as they successfully enter an individualized path, navigate college, grow academically and socially, and transition to their desired next step.*

Section 504 Rehab Act and Americans with Disabilities Act state that colleges provide equal access to all students with or without disabilities. Students can choose to disclose their disability to the college, and request accommodations if needed. Students must complete the same course objectives without modifications and must have the ability to benefit. Colleges do not provide personal services.

Oakton's goal is to continue developing an equity plan and incorporating equity messaging, building capacity, increasing efficiencies, employing post-pandemic gains, and participate in new state legislation. The Higher Education Dual Credit Disability Act (HB3950: 08/2021) aims to develop plans to offer dual credit courses for students with disabilities, and change the provisions concerning transition services.

As part of the presentation, student Jerry Zervos shared his experience at Oakton as a student with disabilities. Jerry has been a student at Oakton since the fall of 2019, and has been able to utilize the services of ADRC to communicate with professors, ask for textbook information, request and receive accommodations, and work with tutors. Jerry shared how the support he has received at Oakton allowed him to receive the President's Scholar recognition for the fall 2020 semester. He thanked the ADRC and Learning Center staff who have helped him become independent and confident. His current plan is to obtain an Associate's Degree in Applied Science tied to Computer Information Systems.

Public Participation

Ms. Laura Pristera Caringella (Oakton's ADRC Assistive Technology Specialist) expressed concern about the staff and space needs within her area which are affecting students with disabilities who are marginalized from college-wide decisions and programs. Ms. Pristera also talked about the discontent of some staff, and shared that their work "seems to be invisible at the college." She referred to positions posted on the Oakton website with job descriptions that are disconnected from student with disabilities, and said it is time to embrace change to serve students and support staff in the best way possible, including flexible schedules that would remove barriers.

Mr. Giacomo Cirrincione (Oakton's Learning Specialist) talked about how Oakton staff has been struggling especially throughout the COVID-19 pandemic. Mr. Cirrincione expressed that support is being overlooked while expectations escalate, and staff get mistreated; he indicated that "this misalignment has led to high turnover of over 50 staff employees," reflecting what staff perceive as lack of leadership pathways and inequities of treatment. Mr. Cirrincione said that meaningful change is needed, and a conversation needs to be held regarding compensation and benefits for staff who are handling multiple responsibilities due to the current situation. Mr. Cirrincione also provided a written statement that was shared with the Board.

NEW BUSINESS

Discussion: Naming of Oakton Library after Dr. Frederick Salzberg

A request from the Salzberg family came to the Board to consider naming the Oakton Library after Dr. Frederick Salzberg (father of Trustee Benjamin Salzberg), a founding member of the College. A written

statement provided to Trustees referred to Dr. Salzberg's work to establish the College, and his many contributions to Oakton. The statement was read in its totality by members of the Board, and a discussion was held to consider a vote to name the library according to Board Policy 1024.

Trustee Salzberg shared his experience growing up with his father, and how tirelessly Dr. Salzberg worked throughout his life and for the College. He indicated that the College exists today because of the dedication of people like his father, and that he is proud of this legacy. Trustee Salzberg described his father as a quiet person doing hard work to create programs without the need for recognition; he wants this to be an inspiration to students. Trustee Salzberg indicated that the request to name the library after Dr. Salzberg stems from his being an avid reader, and the work he did on grants that supported the work of the College. Trustee Salzberg said that his father cared about Oakton and its students until he died, and many people have shared how their lives are positively impacted by his legacy (policies, procedures, relationships with high schools, colleges and universities), and that he believes his father's memory deserves to be recognized.

Trustee Kotowski referred to Board Policy 1024 (Naming) and asked if it is applicable to all name designations, not only related to this request. Trustee Kotowski said that the policy includes restrictions and prohibits Oakton from naming after some individuals, particularly elected officials, members of governance boards, Oakton employees, and/or Oakton Trustees. Mr. Kotowski pointed out that he likes those restrictions because it helps avoid the appearance of conflicts of interest. He also indicated that he supports naming the library after Dr. Frederick Salzberg, but the Board needs to be mindful of the policy. Trustee Burns indicated that there was a question raised about whether there would be money attached to the naming, but she wanted to clarify the request is related to Honorary Naming.

Trustee Stafford asked if this would be considered an action item for the next meeting, and Trustee Burns responded it will. Trustee Stafford indicated he has some concerns that he will express when the action item is discussed, but he requested to consult with legal counsel and ask their opinion regarding conflicts of interest.

Student Trustee Patel shared that he strongly supports this idea, and he thinks it would make Dr. Salzberg very proud. Mr. Patel remembers when he first met Dr. Frederick Salzberg who provided assistance; Mr. Patel described Dr. Salzberg as a fine gentleman.

Trustee Bush addressed Trustee Salzberg directly, and shared that all his colleagues are profoundly sorry for his very recent loss, and recognized it was hard for him to speak about his father tonight. However, Trustee Bush indicated that she needed to separate this fact from the naming discussion. She is looking forward to getting more information, and she shared that coming from the library field, there is a propensity for requests and bequests in many institutions. The library is a cultural institution within a cultural institution, and many individuals want to name libraries after a family member or someone who has been significant to the school. Trustee Bush shared that she recently lost a colleague who was the district librarian for three elementary schools, a middle school, and a high school for 38 years; they are naming a high school library after him, which is something that is certainly appropriate. This is a request the librarian community deals with on a regular basis. Trustee Bush said that she will have to look at Policy 1024 which was revised in August 2021; the policy that preceded it had a process that was not included in the current policy, and this is a lot to absorb. Trustee Bush wanted to be completely honest and open about her feelings regarding this issue.

Trustee Yanow appreciates Trustee Salzberg and his family's efforts, and is profoundly sorry for their loss. She indicated this request has come to the Board very quickly, and there are many factors to consider. Trustee Yanow shared that she has concerns, and believes there are many ways of honoring people who do good work, but we have to be very thoughtful about what we are doing and what it means broadly for the College, and she is looking forward to understanding this more deeply.

Trustee Toussaint shared that she did not know Dr. Salzberg, but reading about his history, she understands he was a pioneer at the College. She indicated she sees nothing wrong with naming the

library after Dr. Salzberg, and think it would honor his legacy. The only reservation she has is the legal aspect; the Board needs to make sure this naming is done lawfully and correctly, without violating any rules and regulations.

President Smith shared that she will have a conversation with one of Oakton's attorneys to determine if there is a conflict of interest.

Trustee Burns indicated she considers herself a legacy child. Her mother did extraordinary things, and as she was reading the Salzberg family's statement, she realized that this is a rare circumstance to properly memorialize an individual who has made extraordinary contributions to Oakton Community College. Trustee Burns said that Trustee Salzberg has shared about his father in different ways and situations, and after reading about Dr. Salzberg, and looking at the policy, she thinks the Honorary Naming piece of the policy can be considered for this purpose. Oakton's attorneys will be contacted, and the administration will do the necessary research, but this item will be considered in December 2021.

Trustee Burns asked if a motion could be made or if more time is needed for this vote, but other members of the Board indicated that this was a discussion only.

Trustee Salzberg closed the discussion by listing Dr. Salzberg's achievements despite his struggles. He was a true believer in the light at the end of the tunnel and that everyone has a chance.

11/21-1a Approval of Consent Agenda

Trustee Bush offered: "Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda."

Trustee Kotowski seconded the motion. A voice vote was called and the motion passed unanimously.

11/21-1b Approval of Consent Agenda Items 11/21-2 through 11/21-8

Trustee Bush offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the following items 11/21-2 through 11/21-8 as listed in the Consent Agenda."

11/21-2 Ratification of Payment of Bills for October 2021

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$ 8,143,694.84 for all check amounts as listed and for all purposes as appearing on a report dated October 2021."

11/21-3 Acceptance of Treasurer's Report for October 2021

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of October 2021."

11/21-4 Compliance with Open Meetings Act, Closed Session Minutes

"Be it resolved that the Board of Trustees of Community College District 535 hereby determines that the minutes of the Board closed session meeting on October 20, 2020 and August 31, 2021 no longer require confidential treatment and are released for public inspection."

11/21-5 Action on Recordings of Closed Session Minutes

“Be it resolved that the Board of Trustees of Community College District 535 recommends the destruction of the verbatim audio recordings of meetings held on August 20, 2019, August 21, 2019, September 17, 2019, October 15, 2019, November 19, 2019, and December 10, 2019.”

11/21-6 Ratification of Actions of the Alliance for Lifelong Learning Executive Board

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to b as stipulated above, and hereby approves the expenditures in the amount not to exceed \$18,625.50 for all funds listed in items a and b.”

11/21-7 Supplemental Authorization to Pay Professional Personnel - Fall 2021

1. “Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$261,541.98 to the total amount of part-time teaching salaries paid during the fall semester 2021; the revised total payment amount is \$4,035,529.31.”
2. “Be it further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$61,975.97 to the total amount of faculty overload salaries paid during the fall semester 2021; the revised total payment amount is \$600,442.64.”

11/21-8 Acceptance of a Clinical Practice Agreement

“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreement:

Basic Nursing Assistant Training

The Selfhelp Home.”

Trustee Kotowski seconded the motion and called the roll:

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|---------------|-----|
| Ms. Burns | Aye |
| Dr. Bush | Aye |
| Mr. Kotowski | Aye |
| Mr. Salzberg | Aye |
| Mr. Stafford | Aye |
| Ms. Toussaint | Aye |
| Dr. Yanow | Aye |

The motion carried. Student Trustee Patel favored the resolution.

11/21-9 Appointment of Members to Career Program Advisory Committees for 2021-2022

Trustee Kotowski offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes the appointment of members on the attached lists to the below named Career Program Advisory Committees for 2021-2022.”

Trustee Bush seconded the motion. Trustee Kotowski called the roll:

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|--------------|-----|
| Ms. Burns | Aye |
| Dr. Bush | Aye |
| Mr. Kotowski | Aye |

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|---------------|-----|
| Mr. Salzberg | Aye |
| Mr. Stafford | Aye |
| Ms. Toussaint | Aye |
| Dr. Yanow | Aye |

The motion carried. Student Trustee Patel favored the resolution.

11/21-10 Adoption of Resolution Setting Forth Tax Levies for 2021

Trustee Salzberg offered: “Be it resolved by the Board of Trustees of Community College District No. 535, County of Cook and State of Illinois, as follows:

SECTION 1: That the following sums be and hereby are levied as taxes for the year 2021 (to be collected in 2022) for the purposes set forth below, on the equalized assessed value of the taxable property of Community College District No. 535: the sum of Forty Eight Million Eight Hundred Seventy Thousand Three Hundred and Ninety Dollars (\$48,870,390) as a tax for Educational purposes; and the sum of Eight Million Dollars (\$8,000,000) as a tax for Operations and Maintenance purposes; and the sum of One Hundred Dollars (\$100) as a special tax for Local Governmental and Governmental Employees Tort Immunity Act purposes; and the sum of One Hundred Dollars (\$100) as a special tax for Social Security and Medicare purposes; and the sum of One Hundred Thousand Dollars (\$100,000) as a special tax for Financial Audit purposes.

SECTION 2: That the Secretary of the Board of Trustees of Community College District 535, County of Cook and State of Illinois, is hereby authorized and directed to file a Certificate of Tax Levy in substantially the form that is attached hereto with the County Clerk of Cook County, Illinois, before the last Tuesday of December 2021.

SECTION 3: That this resolution shall be in full force and effect from and after its passage, approval and filing, as provided by law.

SECTION 4: That the Chairman is authorized to execute the attached Certificate of Compliance with the Truth in Taxation Law.”

Trustee Kotowski seconded the motion and called the roll.

| | |
|---------------|-----|
| Ms. Burns | Aye |
| Dr. Bush | Aye |
| Mr. Kotowski | Aye |
| Mr. Salzberg | Aye |
| Mr. Stafford | Aye |
| Ms. Toussaint | Aye |
| Dr. Yanow | Aye |

The motion carried. Student Trustee Patel favored the resolution.

11/21-11 Adoption of Resolution Setting Forth Property Tax Extension Limitation Law (PTELL) Reduction Designation

Trustee Yanow offered:

“**WHEREAS**, on November 16, 2021, the Board of Trustees (“Board”) of Community College District No. 535, Cook County, Illinois (“College District”) did adopt its 2021 tax levy; and

WHEREAS, the County Clerk has notified each Cook County taxing district subject to the Property Tax Extension Limitation Law (PTELL) that it may direct the County Clerk’s Office, by proper resolution, to make specific and necessary reductions to

its tax levy for the 2021 levy year in accordance with the requirement of Section 18-195 of the PTELL, 35 ILCS 200/18-195;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community College District No. 535, Cook County, Illinois as follows:

Section 1. That if the County Clerk is required to reduce the aggregate extension of the College District’s 2021 tax levy to meet PTELL requirements, the Board hereby authorizes and directs the County Clerk to make the necessary reductions, as follows:

- 100% of such reductions shall be made from the levy for Educational purposes
- 0% of such reductions shall be made from the levy for Operations and Maintenance purposes
- 0% of such reductions shall be made from the levy for Local Governmental and Governmental Employees Tort Immunity Act purposes
- 0% of such reductions shall be made from the levy for Social Security and Medicare purposes
- 0% of such reductions shall be made from the levy for Financial Audit purposes

Section 2. That the Chair and Secretary of the Board be and are hereby authorized and directed to sign the Resolution on behalf of the Board of Trustees.

Section 3. That the President of the College District is hereby directed to file a certified copy of this Resolution with the County Clerk on or before the last Tuesday in December.

Section 4. That all other resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed and this Resolution shall be in full force and effect forthwith upon its passage.”

Trustee Bush seconded the motion. Trustee Kotowski called the roll.

| | |
|---------------|-----|
| Ms. Burns | Aye |
| Dr. Bush | Aye |
| Mr. Kotowski | Aye |
| Mr. Salzberg | Aye |
| Mr. Stafford | Aye |
| Ms. Toussaint | Aye |
| Dr. Yanow | Aye |

The motion carried. Student Trustee Patel favored the resolution.

11/21-12 Authorization to Approve October Purchases

Trustee Bush offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

| <u>Item</u> | <u>Page(s)</u> | <u>Description</u> | <u>Vendor</u> | <u>Amount</u> |
|-------------|----------------|--|------------------------------------|---------------|
| 11/21-12a | 1-2 | Document Imaging and Management System Annual Maintenance Contract and System Upgrades | Hyland Software, Inc. Westlake, OH | \$85,000.00 |

| | | | | |
|--------------------|-----|--|---|-------------------------|
| 11/21-12b | 1-2 | Continuation of Employee Medical, Dental, and Vision Insurance | Community College Health Consortium Chicago, IL Delta Dental of Illinois Naperville, IL Vision Service Plan, Inc. Rancho Cordova, CA | \$9,466,000.00 |
| 11/21-12c | 1 | Microscopes | W. Nuhsbaum, Inc. McHenry, IL | \$81,803.72 |
| 11/21-12d | 1 | Creston Hyflex Proof of Concept Pilot Classrooms | SKC Communications Schaumburg, IL | \$106,640.37 |
| GRAND TOTAL | | | | \$9,739,444.37.” |

Trustee Salzberg seconded the motion. Trustee Kotowski called the roll:

| | |
|---------------|-----|
| Ms. Burns | Aye |
| Dr. Bush | Aye |
| Mr. Kotowski | Aye |
| Mr. Salzberg | Aye |
| Mr. Stafford | Aye |
| Ms. Toussaint | Aye |
| Dr. Yanow | Aye |

The motion carried. Student Trustee Patel favored the resolution.

11/21-13 Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- a) Projector Refresh
- b) Printing Non-Credit Class Schedule
- c) Travel to Africa
- d) Laptop Computers
- e) College Name and Brand Refresh Consulting Services
- f) Natural Areas Maintenance – 2-Year Contract
- g) Computer Servers/IaaS Services

11/21-14 Acceptance of a Settlement Agreement

Trustee Kotowski offered: “Be it resolved that the Board of Trustees of Community College District 535 does hereby accept the Settlement Agreement with Ms. Elizabeth Jane Rude pursuant to the terms of an Agreement between Ms. Rude and the Board executed on this date, and further that the College administration is authorized and directed to fulfill the College’s obligations as stipulated in the Agreement.”

Trustee Bush seconded the motion. A voice vote was called and the motion passed unanimously.

11/21-15 Approval of New Unit of Instruction

Trustee Salzberg offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the following new unit of instruction, Sterile Processing Technician Certificate.”

Student Trustee Patel seconded the motion. Trustee Kotowski called the roll.

| | |
|---------------|-----|
| Ms. Burns | Aye |
| Dr. Bush | Aye |
| Mr. Kotowski | Aye |
| Mr. Salzberg | Aye |
| Mr. Stafford | Aye |
| Ms. Toussaint | Aye |
| Dr. Yanow | Aye |

The motion carried. Student Trustee Patel favored the resolution.

11/21-16 Acceptance of Grants

Trustee Stafford offered: “Be it resolved that the Board of Trustees of Community College District 535 accepts the attached resolutions, 11/21-16a through 11/21-16g, for the following grants:

| | |
|--|-----------------|
| a. Illinois Community College Board Adult Education and Family Literacy Grant in the amount of | \$1,694,075.00 |
| b. Department of Education Asian American Native American Pacific Islander Serving Institution (AANAPISI) grant in the amount of | \$300,000.00 |
| c. Illinois Community College Board- Career and Technical Education- Perkins Postsecondary Grant in the amount of | \$225,861.00 |
| d. Illinois Community College Board – Governor’s Emergency Education Relief Grant in the amount of | \$75,874.00 |
| e. Illinois Department of Commerce and Economic Opportunity – Child Care Restoration Grant Program | \$25,621.00 |
| f. Illinois Arts Council Presenter’s Development Program Grant in the amount of | \$9,700.00 |
| g. Illinois Arts Council Visual Arts Program Grant in the amount of | \$7,300.00 |
| For a total of | \$2,338,431.00” |

Trustee Kotowski seconded the motion. A voice vote was called and the motion passed unanimously.

Adjournment

Chair Burns announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held on Tuesday, December 14, 2021 at the Skokie Campus.

Trustee Kotowski made a motion to adjourn the meeting, which was seconded by Student Trustee Patel. A voice vote was called and the meeting was adjourned at 8:30 p.m.

Martha Burns, Board Chair

Paul Kotowski, Board Secretary

Minutes recorded by:
Beatriz D. Sparks - 11/2021

Approval of Adoption of Consent Agenda

“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Approval of Consent Agenda Items 12/21-2 through 12/21-7

“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 12/21-2 through 12/21-7 as listed in the Consent Agenda:

- 11/21-2 Ratification of Payment of Bills for November 2021
- 12/21-3 Acceptance of Treasurer’s Report for November 2021
- 12/21-4 Ratification of Actions of the Alliance for Lifelong Learning Executive Board
- 12/21-5 Supplemental Authorization to Pay Professional Personnel - Fall 2021
- 12/21-6 Acceptance of Clinical Practice Agreements
- 12/21-7 Approval of In-District Tuition Rate for Concurrent Enrollment Students Attending In-District High Schools.”

Ratification of Payment of Bills for November 2021

The check register detailing the regular monthly bills for November 2021 was sent out on December 10, 2021. The totals by fund are on page 2. This includes approval of travel reimbursements for November 2021.

Board Chair

Board Secretary

EC:mw
12/2021


President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$ 7,708,505.63 for all check amounts as listed and for all purposes as appearing on a report dated November 2021.”

OAKTON COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT 535

I hereby certify that materials and/or services for the Education Fund, Operations, Building and Maintenance Fund, Operations, Building and Maintenance Fund (Restricted), Auxiliary Enterprise Fund, and Restricted Purposes, Working Cash, Trust/Agency, Audit, Liability, Protection & Settlement, and Social Security Medicare Fund, and also includes approval of travel reimbursements for November 2021, represented by checks on pages 1-50 numbered !0000999-!0001063, 154305-154317, 154319-154347, 154349-154403, 154405-154435, 154437-154540, 154542-154587, 154589-154632, 154634 and 154636-154645 on the check register, have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Board of Trustees.



Treasurer, Oakton Community College District 535

| RECAPITULATION | <u>Gross Checks Issued</u> | | | | |
|--|----------------------------|------------------------|------------------------|--------------------|------------------------|
| Fund | Gross Payroll | Accounts Payable | Sub-Total | Voided Checks | Total |
| Education | \$ 3,739,761.04 | \$ 619,651.18 | \$ 4,359,412.22 | \$ - | \$ 4,359,412.22 |
| Operations, Building and Maintenance Fund | \$ 302,115.56 | \$ 76,210.31 | \$ 378,325.87 | \$ - | \$ 378,325.87 |
| Maintenance Fund (Restricted) | \$ - | \$ 1,348,450.22 | \$ 1,348,450.22 | \$ - | \$ 1,348,450.22 |
| Bond & Interest | \$ - | - | - | \$ - | - |
| Auxiliary Enterprise | \$ 221,159.56 | \$ 356,402.56 | \$ 577,562.12 | \$ (675.00) | \$ 576,887.12 |
| Restricted purposes | \$ 213,627.66 | \$ 801,671.00 | \$ 1,015,298.66 | \$ - | \$ 1,015,298.66 |
| Trust/Agency | \$ - | \$ 3,286.29 | \$ 3,286.29 | \$ - | \$ 3,286.29 |
| Audit | \$ - | \$ 18,755.00 | \$ 18,755.00 | \$ - | \$ 18,755.00 |
| Liability, Protection & Settlement | \$ - | \$ - | \$ - | \$ - | \$ - |
| Social Security/Medicare Loan | \$ - | \$ - | \$ - | \$ - | \$ - |
| TOTALS | \$ 4,476,663.82 | \$ 3,224,426.56 | \$ 7,701,090.38 | \$ (675.00) | \$ 7,700,415.38 |
| Student Government | \$ 356.70 | \$ 7,058.55 | \$ 7,415.25 | \$ - | \$ 7,415.25 |
| TOTAL PER REPORT | \$ 4,477,020.52 | \$ 3,231,485.11 | \$ 7,708,505.63 | \$ (675.00) | \$ 7,707,830.63 |

STUDENT GOVERNMENT AFFIDAVIT
OAKTON COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT 535

Certification of Treasurer

I hereby certify that materials and/or services represented by checks on pages 1-50 numbered 154318, 154348, 154404, 154436, 154541, 154588, 154633 and 154635 have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Student Government.



Treasurer, Community College District 535

Approval of Expenditures

The Student Government of Community College District 535 hereby ratifies expenditures in the amount of \$7,415.25 for student activities as listed, and ratifies release of these checks as listed above by the Treasurer of Community College District 535 for all purposes as appearing on a report dated November 2021.

AKASH PATEL

Student Government Association

Acceptance of Treasurer’s Report for November 2021

The Treasurer’s comments that highlight the significant areas for this report are on page 3. The President asks that questions on the general significance of this month’s report be directed to her with the understanding that she will refer questions of detail to the Treasurer for amplification.

EC:mw
11/2021

President’s Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of November 2021.”

OAKTON COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT 535
TREASURER'S REPORT

November 2021

Edwin Chandrasekar
Vice President for Administrative Affairs
W. Andy Williams
Controller, Budget and Accounting Services

Treasurer's Comments on November 2021 Financial Statements

Page 4. Financial Position Statement

Cash and investments

Monthly collections included \$1.1 million in tuition and fees, \$280,000 in base operating grants, \$239,000 in property taxes, \$147,000 in adult ed. state basic and performance grants, and \$52,000 in interest earnings. In late November, the College paid \$2.8 million in scheduled principal and interest payments for outstanding bonds.

Net cash and investments decreased by \$1.6 million from the previous month as expected.

Page 5. Summary of Education and Operations and Maintenance Funds Revenues and Expenditures

Revenues

At the end of November, revenues were \$48.5 million or 108% of the prorated budget, compared to \$42.5 million, or 97% for the previous year. Actual revenues are higher than the prorated budget because the College received a larger share of Coronavirus institutional funds in the first half of the fiscal year than will be realized in the second half of the fiscal year. Tuition and fees totaled \$17.0 million year to date, or 94% of the prorated budget. Last year, tuition and fees totaled \$18.1 million or 93% of the prorated budget. Revenues from tuition and fees are recorded as billed.

Expenditures

The current year's total actual operating expenditures were \$29.6 million. The operating expenditures are \$1.2 million (4.2%) above prior year's actual expenditures of \$28.4 million for the same period. Net transfers total \$3.3 million as budgeted.

OAKTON COMMUNITY COLLEGE
FINANCIAL POSITION OF FUNDS AS OF
November 30, 2021
(IN THOUSANDS)

| | Education | Operations & Maintenance | Operations & Maintenance (Restricted) | Bond And Interest | General Long term Debt | Working Cash Auxiliary Agency Restricted | Investment In Plant | Social Security Medicare Audit Tort | Retiree Health Ins. | Total All Funds |
|---|------------------|--------------------------|---------------------------------------|-------------------|------------------------|--|---------------------|-------------------------------------|---------------------|-------------------|
| ASSETS | | | | | | | | | | |
| Cash | \$ 5,116 | \$ 2,346 | \$ 6,723 | \$ 614 | \$ - | \$ (516) | \$ - | \$ 866 | \$ 1,201 | \$ 16,350 |
| Taxes Receivable | 1,324 | 247 | - | 116 | - | - | - | (21) | - | 1,666 |
| Student Tuition Receivable | 7,190 | - | - | - | - | 696 | - | - | - | 7,886 |
| Government Funds Receivable | 382 | - | - | - | - | 1,030 | - | - | - | 1,412 |
| Accrued Interest | 53 | 7 | 10 | - | - | 1 | - | - | 15 | 86 |
| Other Receivables | 1,369 | - | - | - | - | 72 | - | - | - | 1,441 |
| Investments | | | | | | | | | | |
| Short-term | 65,947 | 7,566 | 4,053 | - | - | 2,355 | - | 346 | 20,033 | 100,300 |
| Long-term | 22,906 | 3,149 | 7,587 | - | - | 376 | - | 128 | 7,567 | 41,713 |
| Due from (to) Other Funds | (14,500) | - | - | - | - | 14,500 | - | - | - | - |
| Inventories - Prepays | 311 | - | - | - | 49 | 397 | - | - | - | 757 |
| Total Current Assets | 90,098 | 13,315 | 18,373 | 730 | 49 | 18,911 | - | 1,319 | 28,816 | 171,611 |
| Net Investment in Plant | - | - | - | - | - | - | 109,086 | - | - | 109,086 |
| Total Assets | <u>\$ 90,098</u> | <u>\$ 13,315</u> | <u>\$ 18,373</u> | <u>\$ 730</u> | <u>\$ 49</u> | <u>\$ 18,911</u> | <u>\$ 109,086</u> | <u>\$ 1,319</u> | <u>\$ 28,816</u> | <u>\$ 280,697</u> |
| Deferred Outflows - CIP and College Plan | - | - | - | - | - | - | - | - | 2,062 | 2,062 |
| Total Assets and Deferred Outflows of Resources | <u>\$ 90,098</u> | <u>\$ 13,315</u> | <u>\$ 18,373</u> | <u>\$ 730</u> | <u>\$ 49</u> | <u>\$ 18,911</u> | <u>\$ 109,086</u> | <u>\$ 1,319</u> | <u>\$ 30,878</u> | <u>\$ 282,759</u> |
| LIABILITIES AND NET POSITION | | | | | | | | | | |
| Payables | \$ 467 | \$ 15 | \$ 46 | \$ - | \$ - | \$ (22) | \$ - | \$ - | \$ - | \$ 506 |
| Accrued Interest Payable | - | - | - | - | 121 | - | - | - | - | 121 |
| Deferred Tuition Revenue | - | - | - | - | - | (1) | - | - | - | (1) |
| Accruals | 3,181 | 296 | - | - | - | 316 | - | - | - | 3,793 |
| Bonds Payable | - | - | - | - | 47,480 | - | - | - | - | 47,480 |
| OPEB Liability | - | - | - | - | - | - | - | - | 42,906 | 42,906 |
| Total Liabilities | 3,648 | 311 | 46 | - | 47,601 | 293 | - | - | 42,906 | 94,805 |
| Deferred Inflows of Resources - Property Taxes | 3,767 | 673 | - | 309 | - | - | - | 8 | - | 4,757 |
| Deferred Inflows - CIP and College Plan | - | - | - | - | - | - | - | - | 9,216 | 9,216 |
| Total Liabilities and Deferred Inflows of Resources | 7,415 | 984 | 46 | 309 | 47,601 | 293 | - | 8 | 52,122 | 108,778 |
| Net Position | | | | | | | | | | |
| Unrestricted | 82,683 | 12,331 | 18,327 | - | - | 3,692 | - | - | (21,244) | 95,789 |
| Restricted | - | - | - | - | - | 14,926 | - | 1,311 | - | 16,237 |
| Debt Service Plant | - | - | - | 421 | (47,552) | - | - | - | - | (47,131) |
| Total Net Position | 82,683 | 12,331 | 18,327 | 421 | (47,552) | 18,618 | 109,086 | 1,311 | (21,244) | 173,981 |
| TOTAL LIABILITIES & NET POSITION | <u>\$ 90,098</u> | <u>\$ 13,315</u> | <u>\$ 18,373</u> | <u>\$ 730</u> | <u>\$ 49</u> | <u>\$ 18,911</u> | <u>\$ 109,086</u> | <u>\$ 1,319</u> | <u>\$ 30,878</u> | <u>\$ 282,759</u> |

**OAKTON COMMUNITY COLLEGE
EDUCATION AND OPERATIONS AND MAINTENANCE FUNDS
SUMMARY OF REVENUES AND EXPENDITURES
FIVE MONTHS ENDED NOVEMBER 30, 2021**

| | Operating Budget (000) | Prorated Budget (000) | Actual (000) | As a % of Prorated Budget | |
|--|------------------------------|-----------------------------|-------------------|---------------------------|------------|
| | | | | Current | Last Year |
| REVENUES (cash and accrual basis) | | | | | |
| Property Taxes (accrual basis) | \$ 53,817 | \$ 22,424 | \$ 22,229 | 99% | 99% |
| Replacement Tax | 950 | 396 | 800 | 202% | 106% |
| State Revenue | 2,679 | 1,116 | 2,097 | 188% | 196% |
| Federal Revenue | 5,543 | 2,310 | 6,111 | 265% | 0% |
| Tuition and Fees | 20,387 | 18,135 | 16,959 | 94% | 93% |
| Other | 1,172 | 488 | 257 | 53% | 62% |
| TOTAL REVENUES | \$ 84,548 | \$ 44,869 | \$ 48,453 | 108% | 97% |
| EXPENDITURES (accrual basis) | | | | | |
| Instructional | \$ 30,891 | \$ 12,871 | \$ 13,444 | 104% | 97% |
| Academic Support | 18,490 | 7,704 | 7,583 | 98% | 97% |
| Student Services | 7,902 | 3,293 | 2,555 | 78% | 81% |
| Public Services | 1,070 | 446 | 329 | 74% | 91% |
| Operations and Maintenance | 8,482 | 3,534 | 2,610 | 74% | 76% |
| General Administration | 6,851 | 2,855 | 2,339 | 82% | 76% |
| General Institutional | 631 | 263 | 691 | 263% | 236% |
| Contingency | 2,324 | 968 | - | 0% | 0% |
| TOTAL EXPENDITURES | \$ 76,641 | \$ 31,934 | \$ 29,551 | 93% | 92% |
| Revenues over (under) expenditures | 7,907 | 12,935 | 18,902 | | |
| Net Fund transfers | | | | | |
| To Retiree Health Insurance Fund | (4,000) | (1,667) | (1,667) | | |
| To Auxiliary Fund and Alliance | (2,390) | (996) | (996) | | |
| To Restricted Purpose Fund | (100) | (42) | (42) | | |
| To Liability, Protection & Settlement Fund | (813) | (339) | (339) | | |
| To Social Security/Medicare Fund | (894) | (373) | (373) | | |
| From Working Cash Fund: Interest | 290 | 121 | 121 | | |
| Total Transfers | \$ (7,907) | \$ (3,295) | \$ (3,295) | | |
| Net Revenue over (under) expenditures | \$ - | \$ 9,641 | \$ 15,607 | | |

**OAKTON COMMUNITY COLLEGE
REVENUES AND EXPENDITURES
FIVE MONTHS ENDED NOVEMBER 30, 2021**

| OPERATIONS AND MAINTENANCE FUND (Restricted) | Budget (000) | Actual (000) | Actual as a % of Budget |
|---|-------------------------|-------------------------|--|
| REVENUES | | | |
| Construction Fee | 335 | 231 | 69% |
| Interest and Investments Gain/Loss | 80 | 6 | 0% |
| Total revenues | <u>415</u> | <u>237</u> | <u>57%</u> |
| EXPENDITURES | | | |
| West End Remodeling - A/E Fees | 150 | 60 | 40% |
| Natural Area Restoration | 170 | 39 | 23% |
| Water Supply Upgrade | 48 | 45 | 94% |
| Landscape Improvements | 1,573 | | 0% |
| Capital Equipment | 600 | 12 | 2% |
| Cabling Upgrades | 150 | | 0% |
| Check Valve | 22 | | 0% |
| Elevator Upgrades | 500 | | 0% |
| Interior Remodeling | 650 | | 0% |
| Fire Alarm Panel Replacement | 0 | 28 | 0% |
| Flooring - Carpet Replacement | 500 | | 0% |
| Wifi and Cellular Upgrades | 400 | | 0% |
| Lee Center Vestibule Curtain | 12 | | 0% |
| Hardware Replacement/Master Keying | 900 | | 0% |
| Baseball Field Fence Replacement | 61 | | 0% |
| Exterior Envelope/Window Replacement | 923 | | 0% |
| Skokie Remodeling Projects | 2,029 | 5 | 0% |
| Field Irrigation | 100 | | 0% |
| Cafeteria Remodeling - DP | 1,090 | 987 | 91% |
| Camera Replacement | 948 | | 0% |
| Main Entrances and Monument Signs | 150 | | 0% |
| Air Handler Replacement | 625 | 373 | 60% |
| Signage/Wayfinding | 870 | 13 | 1% |
| Pedestrian Path | 17 | 17 | 100% |
| Boardroom Renovations & Athletic Wing Flooring | 1,025 | 726 | 71% |
| Sanitary Force Main | 300 | | 0% |
| Skokie Community Apiary | 38 | 19 | 50% |
| Skokie Metal Wall Panel Project | 1,500 | | 0% |
| Project Management Services | 75 | 56 | 75% |
| Master Plan Refresh 2022 | 95 | 15 | 16% |
| Contingency | 473 | | 0% |
| Total expenditures | <u>15,994</u> | <u>2,395</u> | <u>15%</u> |
| Transfer in | - | - | |
| Net | <u>\$ (15,579)</u> | <u>\$ (2,158)</u> | <u>14%</u> |

| AUXILIARY ENTERPRISE FUND (excluding Alliance) | Budget (000) | Actual (000) | Actual as a % of Budget | |
|---|-------------------------|-------------------------|--------------------------------|------------------|
| | | | Current | Last Year |
| REVENUES | | | | |
| Bookstore Sales | \$ 1,536 | \$ 874 | 57% | 39% |
| Workforce Development | 130 | 30 | 23% | 5% |
| Copy Center | 143 | 13 | 9% | 5% |
| Athletics | 4 | 8 | 200% | 80% |
| Child Care | 390 | 164 | 42% | 10% |
| PAC Operations | 5 | - | 0% | 0% |
| Campus Scheduling and Events | 200 | - | 0% | 0% |
| Other | 123 | 74 | 60% | 43% |
| Interest and Investments Gain/Loss | 27 | 1 | 4% | 6% |
| Total revenues | <u>2,558</u> | <u>1,164</u> | <u>46%</u> | <u>28%</u> |
| EXPENDITURES | | | | |
| Bookstore Operating Expenses | 1,604 | 564 | 18% | 9% |
| Workforce Development | 299 | 113 | 38% | 21% |
| Copy Center | 286 | 88 | 31% | 40% |
| Athletics | 954 | 431 | 45% | 43% |
| Child Care | 507 | 178 | 35% | 28% |
| PAC Operations | 93 | 29 | 31% | 34% |
| Campus Scheduling and Events | 32 | - | 0% | 0% |
| Auxiliary Services Administration | 327 | 108 | 33% | 29% |
| Other | 514 | 59 | 11% | 10% |
| Total expenditures | <u>4,616</u> | <u>1,570</u> | <u>34%</u> | <u>26%</u> |
| Transfers in (out) | 2,058 | 858 | | |
| Net | <u>\$ -</u> | <u>\$ 452</u> | | |

**ALLIANCE FOR LIFELONG LEARNING
SUMMARY OF REVENUES AND EXPENDITURES
FIVE MONTHS ENDED NOVEMBER 30, 2021**

| | Operating Budget (000) | Prorata Budget (000) | Actual (000) | Actual As a % Budget | Last Year |
|-----------------------------------|---------------------------------------|-------------------------------------|-------------------------|-------------------------------------|----------------------|
| <u>REVENUES</u> | | | | | |
| State Revenue | \$ 363 | \$ 151 | \$ 333 | 92% | 81% |
| Tuition and Fees | 1,119 | 466 | 297 | 27% | 14% |
| Sale of Materials | 8 | 3 | - | 0% | 0% |
| Institutional Support | | | | | |
| Evening High School | 50 | 21 | 23 | 46% | (80%) |
| Other Revenues | 85 | 35 | 25 | 29% | 38% |
| Total revenues | <u>1,625</u> | <u>677</u> | <u>678</u> | <u>42%</u> | <u>23%</u> |
| <u>EXPENDITURES</u> | | | | | |
| Administrative Support | 1,194 | 498 | 405 | 34% | 29% |
| Instructional Programs | | - | | | |
| Allied Health | 157 | 65 | 55 | 35% | 27% |
| Job-related | 336 | 140 | 57 | 17% | 19% |
| Personal | 22 | 9 | 4 | 18% | 15% |
| Emeritus Programs | 60 | 25 | 5 | 8% | 5% |
| High School Programs | 99 | 41 | 25 | 25% | 21% |
| ESL Programs | 89 | 37 | 18 | 20% | 17% |
| Total Programs | <u>763</u> | <u>318</u> | <u>164</u> | <u>21%</u> | <u>19%</u> |
| Total expenditures | <u>1,957</u> | <u>815</u> | <u>569</u> | <u>29%</u> | <u>25%</u> |
| Revenue over (under) expenditures | <u>\$ (332)</u> | <u>\$ (138)</u> | <u>\$ 109</u> | | |
| Transfer in | 332 | 138 | 138 | | |
| Net | 0 | 0 | 247 | | |

OAKTON COMMUNITY COLLEGE
STUDENT ACTIVITIES FUND
SUMMARY OF REVENUES AND EXPENDITURES
FIVE MONTHS ENDED NOVEMBER 30, 2021

| | Program Generated Revenue | Revenue Allocated to Programs | Total Revenue and Allocation | Expenditures | Program Net Fav (Unfav) |
|---------------------------------------|---------------------------------|-------------------------------------|------------------------------------|-----------------|----------------------------------|
| Activity fees | \$ 342,274 | | | | |
| Interest income | - | | | | |
| Sub total revenues | <u>342,274</u> | | | | |
| 369901 Student Government Association | - | - | - | (342) | (342) |
| 369910 Occurrence | - | - | - | (1,565) | (1,565) |
| 369919 Skokie Events Team | - | - | - | (11,415) | (11,415) |
| 369946 Phi Theta Kappa (PTK) | 3,045 | - | 3,045 | (1,639) | 1,406 |
| 369950 Latinx Club | 100 | - | 100 | - | 100 |
| 369959 Black Student Union | 100 | - | 100 | - | 100 |
| 369972 PAYO | 100 | - | 100 | - | 100 |
| Sub Totals | <u>3,345</u> | <u>-</u> | <u>-</u> | <u>(13,322)</u> | <u>(13,322)</u> |
| <u>Fund Summary</u> | | | | | |
| Total Revenues | \$ 345,619 | | | | |
| Total Expenditures | (13,322) | | | | |
| Total Transfers to other funds | - | | | | |
| Excess revenues over expenditures | <u>332,298</u> | | | | |
| Net Position 6/30/21 | <u>1,132,264</u> | | | | |
| Net Position, end of period | <u>\$ 1,464,561</u> | | | | |

**OAKTON COMMUNITY COLLEGE
AUTOMATIC CLEARING HOUSE (ACH) WIRE TRANSFERS & PAYMENTS
NOVEMBER, 2021**

GENERAL FUND TRANSFERS/PAYMENTS

| <u>DATE</u> | <u>AMOUNT</u> | <u>REFUNDS/ STUDENT- DISBURSEMENTS</u> | <u>ILLINOIS SALES TAX</u> | <u>EMPLOYEE HEALTH INSURANCE CCHC</u> | <u>CHASE CREDIT CARD</u> | <u>BOND HOLDER & MISC</u> |
|--------------|----------------------|--|-----------------------------------|---|------------------------------|---------------------------------------|
| 11/12/2021 | \$ 689,248.54 | | | \$ 689,248.54 | | |
| 11/16/2021 | 1,173.00 | | \$ 1,173.00 | | | |
| 11/26/2021 | 35,525.02 | | | | \$ 35,525.02 | |
| TOTAL | \$ 725,946.56 | \$ - | \$ 1,173.00 | \$ 689,248.54 | \$ 35,525.02 | \$ - |

PAYROLL TAXES - TRANSFERS/PAYMENTS

| <u>DATE</u> | <u>AMOUNT</u> | <u>FEDERAL PAYROLL TAXES</u> | <u>STATE PAYROLL TAXES</u> | <u>SURS</u> | <u>CREDIT UNION AND TAX SHELTERS</u> |
|--------------|------------------------|----------------------------------|--------------------------------|----------------------|--|
| 11/12/2021 | \$ 264,919.27 | \$ 264,919.27 | | | |
| 11/12/2021 | 92,346.37 | | \$ 92,346.37 | | |
| 11/12/2021 | 194,677.83 | | | \$ 194,677.83 | |
| 11/12/2021 | 66,151.40 | | | | \$ 66,151.40 |
| 11/26/2021 | 264,538.74 | 264,538.74 | | | |
| 11/26/2021 | 92,382.35 | | 92,382.35 | | |
| 11/26/2021 | 194,807.67 | | | 194,807.67 | |
| 11/26/2021 | 66,446.11 | | | | 66,446.11 |
| TOTAL | \$ 1,236,269.74 | \$ 529,458.01 | \$ 184,728.72 | \$ 389,485.50 | \$ 132,597.51 |

Ratification of Actions of the Alliance for Lifelong Learning (ALL) Executive Board

The salary payments and rescinds include the following:

- a. Salary payments in the amount of \$39,433.75 for part-time teaching services for the Alliance for Lifelong Learning fall 2021.
- b. Salary rescinds in the amount of \$3,564.00 for part-time teaching services for the Alliance for Lifelong Learning fall 2021.

MB:bg
12/2021

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to b as stipulated above, and hereby approves the expenditures in the amount not to exceed \$39,433.75 for all funds listed in items a and b.”

Supplemental Authorization to Pay Professional Personnel - Fall 2021

Comparative figures:

Fall 2021 Part-Time
\$4,099,914.05

Fall 2020 Part-Time
\$4,121,049.56

Fall 2021 Overload
\$608,434.26

Fall 2020 Overload
\$576,331.60

IL:jg
12/2021

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

“Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$64,384.74 to the total amount of part-time teaching salaries paid during the fall semester 2021; the revised total payment amount is \$4,099,914.05

Be it further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$7,991.62 to the total amount of faculty overload salaries paid during the fall semester 2021; the revised total payment amount is \$608,434.26.”

Acceptance of Clinical Practice Agreements

The College would like to execute clinical practice agreement as follows:

Basic Nursing Assistant Training and Nursing:

New: Warren Barr Lieberman

This is a new agreement for the Basic Nursing Assistant Training and Nursing programs. It has been reviewed and approved by the College faculty and administration. This is a three year agreement which commences December 14, 2021 and terminates December 14, 2024.

Health information Technology:

Renewal: Advocate Good Shepherd

This is a renewal agreement for the Health Information Technology program. It has been reviewed and approved by the College faculty and administration. The agreement shall automatically renew until terminated pursuant to the agreement.

Nursing:

Amended: Symphony Evanston Healthcare

This is an amended agreement for the Nursing program. It has been reviewed and approved by the College faculty and administration. This is a five year agreement which commences December 14, 2021 and terminates December 14, 2026.

Emergency Medical Technician/Paramedic:

Renewal: Presence Health Network

This is a renewal agreement for the Emergency Medical Technician and Paramedic Programs. This is a five year agreement which commences November 30, 2021 and terminates December 14, 2026.

IL:ma
12/2021

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreement:

Basic Nursing Assistant Training and Nursing:

Warren Barr Lieberman

Health Information Technology:

Advocate Good Shepherd

Nursing:

Symphony Evanston Healthcare

Emergency Medical Technician/Paramedic:

Presence Health Network.”

Approval of In-District Tuition Rate for Concurrent Enrollment Students Attending In-District High Schools

The Administrative Rules of the Illinois Community College Board allow the College's Board of Trustees to charge in-district tuition to out-of-district residents who are attending an educational institution located within the college district.

The College's strategy to expand early college programs includes encouraging enrollment in the concurrent enrollment program by bringing more high school students to campus to take college courses while they are in high school.

Oakton has a small but growing private school population taking concurrent enrollment classes while they are enrolled in high school. Some of those students reside out-of-district. The administration recommends extending the in-district tuition rate to these out-of-district students who are attending an in-district high school and are enrolled in a concurrent enrollment course.

JLS:bs
12/2021

President's Recommendation:

That the Board adopts the following resolution *(if not adopted in the Consent Agenda)*:

“Be it resolved that effective with the spring, 2022 semester, out-of-district students who are enrolled in a concurrent enrollment course and attend an in-district high school be charged the in-district tuition rate.”

Approval of Board Meetings Schedule for Calendar Year 2022

Per the Public Community College Act, 110 ILCS 805/3-8, public notice of the schedule of regular meetings of the Board of Trustees for the next calendar year, as set at the organizational meeting, must be given at the beginning of the calendar year.

JLS:bs
12/2021

President's Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 hereby approves the established calendar of meetings of the Board for the 2022 calendar year for public notice as follows:

January 18, February 15, March 15, April 26, May 24, June 28, August 16, September 20, October 18, November 15, and December 13.

Time and location of all meetings will be posted as required by law.”

Authorization to Approve December Purchases

Any purchase exceeding \$25,000 requires Board approval. The following purchases meet that criteria. If the Board so desires, this resolution will enable the Board to approve all of the following purchases in a single resolution. Items “a - d” were previewed at the November 2021 Board of Trustees meeting. Item “e” was not previewed, and is being presented due to long lead times for equipment delivery.

EC:sa
12/2021

President’s Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

| <u>Item</u> | <u>Page(s)</u> | <u>Description</u> | <u>Vendor/Location</u> | <u>Amount</u> |
|---------------------|-----------------------|--|--|-----------------------|
| 12/21-9a | 1 | Classroom Projectors | CDW-G, LLC Vernon Hills, IL | \$66,327.60 |
| 12/21-9b | 1-2 | Maintenance and Restoration of Natural Areas 2-Year Contract | Bluestem Ecological Services Marengo, IL | \$158,411.00 |
| 12/21-9c | 1-2 | Travel Services to Africa | EDU Africa Cape Town, South Africa | \$86,590.00 |
| | | | 4 Seasons Travel Des Plaines, IL | \$40,000.00 |
| 12/21-9d | 1 | Laptop Computers | CDW-G, LLC Vernon Hills, IL | \$37,463.25 |
| 12/21-9e | 1 | Replacement Desktops for Computer Labs and Classrooms | CDW-G, LLC Vernon Hills, IL | \$285,540.50 |
| GRAND TOTAL: | | | | \$674,332.25.” |

| | |
|-------------|--------------|
| IN DISTRICT | \$40,000.00 |
| CONSORTIUM | \$285,540.50 |
| BID | \$158,411.00 |
| BID EXEMPT | \$190,380.95 |
| QBS | \$0.00 |

Authorization to Purchase Classroom Projectors

Classroom projectors are part of the annual seven year refresh lifecycle. Every classroom is equipped with at least one ceiling mounted projector allowing instructors to project computer information and video onto the screen. The College currently has 210 projectors in total, with replacement of 30 projectors annually.

The IT Media Services and Procurement departments worked collaboratively to issue a request for proposal (RFP) for the replacement of 30 projectors. The College has historically used the line of Maxell brand projectors. Maxell Group and the projector business of Hitachi merged in 2013, and since then the College has used the same line of Maxell-Hitachi projectors. Maxell-Hitachi has discontinued selling projectors in the USA, Canada, and Latin America.

The College's Media Services team has reviewed several alternate products, and has made a recommendation to switch to lampless laser projectors. Laser projectors turn on much more quickly and do not require bulb replacement. The team conducted a site visit at NEC (part of the Sharp brand), to view their projectors. Following testing of a demo unit, the Media Services team has selected the NEC projector model NP-P525UL-D.

Competitive quotes were received from three distributors, with the lowest submitted by CDW-G, LLC. CDW-G is currently an authorized reseller of NEC Projectors. The Administration is confident that they will continue to meet the College's needs. Delivery is expected in the middle of March. College personnel will install the projectors in the classrooms.

PS:sa
12/2021

President's Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of NEC Classroom Projectors from CDW-G, LLC., 220 N. Milwaukee Ave., Vernon Hills, IL, 60061 for a total not to exceed \$66,327.60.00.”

Authorization to Purchase Maintenance and Restoration of Natural Areas – 2-Year Contract

The natural areas of the College are an important part of the pedagogy and aesthetics of the campus. In September 2017, the Board authorized the purchase of a Natural Areas Maintenance and Restoration project. This work has since been completed, and continued maintenance is required for the natural areas. The current two-year maintenance contract approved by the Board expires in January 2022. A new bid has been issued for a two-year contract and is expected to run from February 2022 to January 2024. The contract will include seasonal burns, tree and debris removal, and weed/invasive species management.

The Facilities office and the Purchasing department worked together to issue a bid. The bid was sent to ten (none in district) specialty contractors. Seven contractors attended the mandatory pre-bid meeting. The College received five sealed bid responses. The lowest responsible and responsive bid was submitted by Bluestem Ecological Services of Marengo, IL for a total of \$144,010. Bluestem was founded in 2015, and is a sustainable company that builds, restores and maintains native ecosystems. Their references include the Village of Tower Lakes, Vernon Hills Public Works, and Liberty Prairie Reserve (Pederson Preserve).

Based on reference checks and a scope review with Bluestem, the Administration is confident that Bluestem can meet the requirements for the Natural Areas Maintenance and Restoration project. Consistent with past practice, a 10% contingency of \$14,401 is requested to be used in the event that any unforeseen issues arise. This brings the grand total to \$158,411.

EC:sa
12/2021

President's Recommendation:

That the Board adopt the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of maintenance and restoration of natural areas – 2-year contract from Bluestem Ecological Services, 19812 W Coral Road, Marengo, IL 60152 for a contract sum of \$144,010.00 plus a contingency of \$14,401.00 to be held by the College and used in the best interest of the College, for a total expenditure not to exceed \$158,411.00 per their response to Invitation to Bid #1105-21-01.

| Natural Areas Maintenance Bid #1105-21-01 | | |
|--|--------------------|---------------------|
| Bluestem Ecological Services | Marengo, IL | \$144,010.00 |
| Contingency Held by College | | \$14,401.00 |
| GRAND TOTAL | | \$158,411.00 |
| | | |
| Encap, Inc. | DeKalb, IL | \$210,990.00 |
| RES Great Lakes, LLC | Brodhead, WI | \$299,280.00 |
| Cardno, Inc. | Monee, IL | \$189,375.00 |
| Pizzo & Associates | Leland, IL | \$196,886.00 |

Authorization to Purchase Travel Services to Africa

In 2021, Oakton Community College received a Fulbright-Hays Group Projects Abroad grant to fund the “West African Anti-Colonial Imagination and Identify” project for a group of fourteen community college faculty members and two local high school teachers. Participants will travel to Ghana and Togo from June 18, 2022 through July 25, 2022 to participate in a 37-day intensive, professional development seminar.

Katherine Schuster, PhD, Distinguished Professor of Education and Donovan Braud, Ph.D, Professor and Chair of the English Department serve as leads on the grant. The sources and uses of funds are as follows: Oakton is working with EDUAfrica, a leading educational tourism company who offers transformational learning journeys that provide an opportunity to learn and transform through cross-cultural engagements and personal reflection, by exploring global issues, exchanging knowledge, and gaining practical experience.

The 37-day experience will include in their costs all transport, fuel, and road taxes, full use of a vehicle for the duration of the program, 24-hour services of an EDUAfrica Program Facilitator, accommodation, professional development speaker fees, meals, activities and admissions. The breakdown for the costs and sources is as follows

| <u>Use of Funds</u> | <u>Amount</u> |
|---|----------------------|
| EDU Africa \$6,185 per participant X 14 participants (2 participants no-charge) | \$86,590 |
| Airfare RT \$2,500 per participant X 16 participants | \$40,000 |
| Travel Insurance \$350 per participant X 16 participants | \$5,600 |
| Total | \$132,190 |

| <u>Source of Funds</u> | <u>Amount</u> |
|---|----------------------|
| Fulbright-Hays Grant | \$96,620 |
| Participant Funds \$1,000 per participant * 16 participants | \$16,000 |
| College | \$19,570 |
| Total | \$132,190 |

The College is seeking approval for the following:

- to purchase international professional development seminar facilitation services with program provider EDUAfrica for \$86,590, comprised of payment for 14 participants at \$6,185 per participant.
- to authorize the purchase round-trip airfare travel from 4 Seasons Travel Agency for an amount up to \$40,000 for 16 participants at an estimated cost of \$2,500 per participant.

AG:sa
12/2021

President's Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of travel service to Africa from the following providers:

- EDU Africa., 96 Beach Road, Noordhoek, Cape Town, South Africa 7979, for an amount of \$86,590.00,
- 4 Seasons Travel Agency, 1167 E Algonquin Rd Ste 2, Des Plaines, IL 60016, for an amount not to exceed \$40,000.00,

for a grand total not to exceed \$126,590.00.”

Authorization to Purchase Laptop Computers

The College is in the process of purchasing 41 laptop computers for the following:

- 22 Laptops: Career and Technical Education Student Support funded by Perkins Grant
- 10 Laptops: Faculty Members to pilot the Mobility Project in classrooms
- 9 Laptops: Board Members

Oakton currently provides Dell Latitude 3510 model laptops to full-time staff members. As this laptop model is at end-of-life, the next version of these laptops Dell Latitude 3520 laptops will be purchased. The specifications for both models are similar thereby allowing standardization of technology at Oakton. The cost of the laptops is as follows:

- 22 Laptops @ \$890.29 = \$19,586.28
- 10 Laptops @ \$984.15 = \$9,841.50
- 9 Laptops @ \$892.83 = \$8,035.47

This purchase is bid-exempt in accordance with ILCS-805/3-27.1 item f, “purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process”

PS:jmw
12/2021

President’s Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Dell Latitude Laptop Computers from CDW-G, LLC, 220 N. Milwaukee Ave, Vernon Hills, IL 60061 for a total of \$37,463.25 in accordance with their quotes MKWW782 dated 10/18/2021, MKWW791 dated 10/18/2021, and MMKQ147 dated 11/29/2021.”

Authorization to Purchase Replacement Desktops for Computer Labs and Classrooms

There are Dell Optiplex 7010 desktop computers currently located in classrooms and computer labs which are between 8 and 9 years old. These are computers in rooms 1831, 1833, 2416, 2625, 1836, 1837, 2407, 2408, 2446, 2622, and 2631 at the Des Plaines campus and C132, P233, P234, P235 and P236 at the Skokie campus as well as 34 classroom instructor computers split between the campuses. In total, this purchase includes 365 computers.

The IT Department reached out to major computer reseller CDW-G for multiple quotes on various configurations. Specifications for the desktop computers such as processor speed, storage capacity, memory requirements, and battery life needs were provided to CDW-G. The IT Team has reviewed the quotes and specifications, and is recommending the Dell Optiplex 7090 with the following configuration to best meet the College's needs.

- Intel i5-10500 Processor
- 16GB RAM
- 512GB Solid State Drive

Twenty five (25) computers will be purchased in a minitower case configuration to allow use of advanced graphics cards needed for CAD, and the remaining 340 desktops will have Small Form Factor (SFF) cases.

CDW-G, LLC of Vernon Hills, IL has submitted a price of \$841.50 per minitower through Quote# MMLJ648, and \$777.95 per small form factor bringing the grand total for 365 computers to \$285,540.50. This pricing is bid-exempt and through a consortium purchase from IPHEC. In addition, this purchase is also bid-exempt in accordance with ILCS-805/3-27.1 item f, "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process"

JMW:ps
12/2021

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Dell Optiplex Desktop Computers from CDW-G, LLC, 220 N. Milwaukee Ave, Vernon Hills, IL 60061 for a total of \$285,540.50 in accordance with their quote MMLJ648 dated 11/30/2021."

Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

a) Backup Software Support and Maintenance Renewal - One Year Contract – For disaster recovery, data protection, and archiving purposes, the College uses a Commvault Simpana enterprise back up system to back up the data and configurations of the 37 physical servers and 221 virtual servers that provide services to more than 2,600 computers and approximately 8,000 network computer users at both campuses, as well as online users. The current maintenance software upgrade, support, and maintenance agreement expires in February 2022.

The current trend in the information technology industry has manufacturers giving one preferred reseller special, discounted pricing, effectively eliminating the motivation for other companies to submit pricing. In the past, the College has had unsatisfactory bid responses for these types of bids because vendors are resistant to submitting a bid after the manufacturer has already selected and identified the preferred reseller. This purchase is bid-exempt in accordance with ILCS-805/3-27.1 item f, "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process." For these reasons, it is in the College's best interests to work directly with the manufacturer and their preferred reseller, Meridian IT to secure pricing.

The Administration is requesting approval of a one year contract with Meridian IT, Inc. as the College's support provider for Commvault Simpana for a one year period ending February 2023. Pricing will be finalized prior to the Board meeting and is expected to be around \$50,000.

b) IP Telephony Annual Maintenance and Software Assurance Agreement - One Year Contract – The College purchased a Mitel IP telephony system in 2012 to provide telephones, voicemail, and related services. The hardware/software support and upgrades for these systems are provided by a set of annual support and software assurance contracts that will expire on March 2022. This support agreement provides hardware replacement for the voice gateways, onsite service as needed, telephone/email based support, access to software patches and upgrades for all of the College's telephony systems.

The current trend in the information technology industry allows manufacturers to give one preferred reseller special, discounted pricing, effectively eliminating the motivation for other companies to submit pricing. In the past, the College has had unsatisfactory bid responses for these types of bids because vendors are resistant to submitting a bid after the manufacturer has already selected and identified the supplier. . This purchase is bid-exempt in accordance with ILCS-805/3-27.1, "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process." For these reasons, it is in the best interests of the College to work directly with the manufacturer and their preferred reseller, Telcom Innovations Group (TIG) to secure pricing.

The Administration is requesting approval of a one year contract for the annual maintenance agreement, software assurance agreement, and software assurance costs.

c) Travel for Men's Baseball Team – Each year, the Oakton Men's Baseball program schedules a spring training team trip to Florida. This trip is an integral part of the baseball program and provides opportunities for team building activities and competition with many of the best community college baseball programs in the country.

The baseball team is planning to travel to Florida to participate in the Russ Matt Baseball Tournament. This organization is the largest operator of college baseball spring break tournaments in the United States with over 230 college baseball teams participating in three locations. Oakton's team would be scheduled to play six games during the trip with some additional time for team building activities. The cost of the trip will be paid for through fundraising efforts by the baseball team so the net expenditure to Oakton will be zero. Although the individual payment to each vendor is less than \$25,000, the College is seeking board approval as the nature of the total expenditures is related to a single activity. If adequate funds are not raised by February 2022 to cover these costs, the trip will be cancelled.

d) College Relations Department Furniture Purchase – The College Relations department is seeking additional workstations to support staff expansion for the web content creation and design team. Currently 1 employee has been hired, and it is anticipated that 3 additional employees will be hired by Spring 2022. The College's primary manufacturer for office, classroom, dining, and lounge furniture is Steelcase, which has been supplied by Forward Space for more than thirty years. Forward Space is a certified Women Owned Business (WBE)) and participates in the Educational and Institutional Cooperative consortium which offers consortium pricing on Steelcase furniture.

Final pricing will be available in January and the cost for furniture and installation is expected to be around \$40,000, requiring board approval as the expense is above \$25,000.

e) Consulting Services for Accounting – The accounting department will have an upcoming staff retirement on January 1. In addition, the College is currently recruiting for an Assistant Controller which is expected to be filled around March 2022. In order to provide continued support for this business function with the previously mentioned vacancies, the College has contracted with GovTemps for consultant Ms. Cheryl Mosqueda to provide interim assistance from Nov 1, 2021 to Dec 15, 2021 for a total cost of \$22,400. The College has determined that Ms. Mosqueda's services will be further needed from Jan 2022 to Feb 2022, until the Assistant Controller position is filled. The incremental cost is \$16,800 for up to 150 hours. This brings the total cost with GovTemps to \$39,200, requiring board approval that will be presented in January.

Acceptance of a Faculty Retirement

Under the provisions of the current Oakton Community College contract (Contract) between the Board of Trustees and the Oakton Community College Faculty Association (OCCFA-IEANEA), the following faculty member has submitted her intent to retire:

| <u>Faculty Member</u> | <u>Discipline</u> | <u>Retirement Date</u> |
|-----------------------|---|------------------------|
| Sherrill Weaver | Chair, Professor, Library Professor, English Division of Liberal Arts | July 31, 2022 |

CH:nmi
12/2021

President's Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 accepts the retirement of Sherrill Weaver.”

Authorization to Hire Director of Campus Technologies

The administration is recommending the hire of Mr. LeVon McAllister for the Director of Campus Technologies position. The search began on July 14, 2021 with postings on the Oakton Community College website, LinkedIn (linkedin.com), Historically Black Colleges and Universities (hbcuconnect.com), Hispanic Association of Colleges and Universities (hacu.net), Diverse Jobs (diversejobs.net), Inside Higher Education (insidehighered.com), Higher Education Jobs (higheredjobs.com), Illinois Unemployment (illinoisjoblink.illinois.gov), and the Chronicle of Higher Education (jobs.chronicle.com).

There were sixty-two applicants for the Director of Campus Technologies position. The search committee conducted six semi-finalist interviews, and selected three candidates for on campus interviews with a number of employee groups, including the CHRO, Managers of Media Services and IT, key faculty and staff, IT Administrators, the CIO, as well as an open forum session for college administrators, faculty, and staff.

Mr. McAllister has a Master's of Business Administration from Indiana University, and a Bachelor of Fine Arts from The School of the Art Institute of Chicago. Mr. McAllister most recently served as the Director of Technology Support and Media Services – Division of Information Technology at Joliet Junior College. His responsibilities encompassed the full IT services portfolio of strategic planning, network/system administration, project management, and end user support. Mr. McAllister also implemented projects such as the Purdue BrightSpace Implementation – A system wide effort to migrate from Blackboard to the new LMS system Desire2Learn's BrightSpace.

CH:vb
12/2021

President's Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Mr. LeVon McAllister effective January 18, 2022 at an annual salary of \$130,000. That salary will be prorated for the period of January 18, 2022 through June 30, 2022.”



**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 535
COUNTY OF COOK AND STATE OF ILLINOIS
ADMINISTRATOR'S EMPLOYMENT CONTRACT**

This agreement, entered into by and between the Board of Trustees of Community College District 535, County of Cook and State of Illinois, a body politic and corporate, hereinafter referred to as the "Board" and LeVon McAllister hereinafter referred to as the "Administrator;"

WITNESSETH:

Whereas, pursuant to the Administrator's application, the Board's President has recommended the administrator's appointment as Director of Campus Technologies of the Board's College, and the Board has approved such recommendation;

Now, therefore, it is agreed by and between the Board and the Administrator as follows:

1. The Administrator is appointed Director of Campus Technologies of the Board's College from January 18, 2022, through June 30, 2022. The Administrator will perform the duties and carry out the responsibilities of the position, as specified in Board policy and the job classification manual, as revised from time to time, and such other related duties as are assigned from time to time by or at the direction of the Board of Trustees and the President. In consideration for services rendered by the Administrator, the Board shall pay the Administrator a salary at an annual salary of \$130,000 in accordance with the Board's salary policies and procedures and the conditions therefore, currently in effect or as may hereafter be modified. This salary shall be for the period January 18, 2022 through June 30, 2022.
2. All policies of the Board of Trustees currently in effect and as modified or adopted hereafter are hereby incorporated into this agreement.
3. This contract and services rendered are subject to all applicable Constitutional provisions and the Illinois Revised Statutes, and any provisions contrary to these documents may be considered void without invalidating the remainder of the contract.
4. This contract guarantees the administrator the rights of procedural due process.
5. This agreement shall not be effective unless it is signed and returned to the President within ten days of its issuance.

Dated and returned this _____ day of _____ 20__ by:

Administrator

Board of Trustees approval received at the meeting of the Board of Trustees on June 29, 2021.
(Agenda Item 6/21-13)

Board of Trustees of Community College
District 535, County of Cook and State of Illinois

President

Oakton Community College does not discriminate on the basis of race, color, creed, religion, national origin, disability, age, sex, marital status, military status, socioeconomic status, sex or gender, gender identity, or sexual orientation in admission to and participation in its educational programs, college activities and services, or in its employment practices.

Inquiries regarding compliance with state or federal nondiscrimination requirements may be directed to the Assistant Vice President, Student Affairs/ Dean, Access, Equity and Diversity, Oakton Community College, 1600 East Golf Road, Des Plaines, Illinois, 60016, or to the Director of the Office for Civil Rights, Department of Education, Washington, D.C.

Approval of Additional Payment for Two Administrators

The College is engaging in two initiatives: The Black Male Academy and an Equity Audit of Department Policies, Practices and Procedures. The President is requesting an additional payment of \$10,000 which will be distributed to two administrators after October 1, 2021 as listed below.

| <u>Name</u> | <u>Initiative</u> | <u>Amount</u> |
|--|--|---------------|
| Shedrick Daniels Director of Student Life and Campus Inclusion | Equity Audit of Department Policies and Practices | \$5,000.00 |
| Ruben Howard Director of Workforce and Strategic Partnerships | Black Male Academy | \$5,000.00 |

CH:nmi
12/2021

President’s Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 approves a one-time payment of \$10,000 distributed among the following two administrators, for taking on additional responsibilities for the Black Male Academy and an Administrative Equity Audit of policy and procedures from July 2021 through June 2022.

| | |
|------------------|----------------|
| Shedrick Daniels | \$5,000 |
| Ruben Howard | <u>\$5,000</u> |
| Total | \$10,000.” |

Preview of New Units of Instruction

Illinois Community College Board (ICCB) rules require the College to submit extensive documentation, including Board of Trustees approval, when a “new unit of instruction” is proposed. The College is proposing six new automotive certificates, a 12-credit hour **Automotive Engine Certificate**, a 12-credit hour **Automotive Electrical Systems Certificate**, a 12-credit hour **Automotive Heating and Air Conditioning Certificate**, a 12-credit hour **Automotive Transmission and Powertrain Certificate**, a 16 -hour **Automotive Under Car Certificate**, and a 16-credit hour **Automotive Engine Performance and Emission Certificate**.

These certificates are for novice students interested in entering the workforce or for current automotive employees seeking to upskill. Oakton’s Automotive Program is certified by the Automotive Service Excellence Education Foundation (ASEEF). Certificate curricula are organized according to ASEEF’s Certification requirements which are organized by automotive systems. The parent program for these new certificates is the Automotive Technology Associate in Applied Science Degree. The new certificates not only stack into the degree but into one another allowing for multiple entry and exit points within the program that culminates in a post-secondary degree. Students are already making these choices - taking the classes they need, leaving Oakton and not pursuing the larger certificates. With these new certificates, students are able to earn a certificate, document their mastery of a specific automotive system, and return to Oakton to earn additional certificates.

According to EMSI, the labor market outlook shows a decrease in jobs in the next 5 years, yet the need for Automotive Service Technicians & Mechanics (49-3023) remains significant in a three-county area (Cook, Lake, DuPage) with approximately 12,266 jobs in 2026 with a majority located within Cook County, 8,510 jobs in 2021, the same county Oakton Community College serves. The U.S. Bureau of Labor Statistics predicts a flat, yet stable job outlook through 2030. The regional average compensation is 9% higher (\$47,880) than the national average (\$44,054) for Automotive Service Technicians and Mechanics (49-3023).

Automotive Engine Certificate, 12 credit hours

| | | |
|---------|---------------------------------------|---|
| ATA 102 | Introduction to Automotive Technology | 4 |
| ATA 204 | Basic Automotive Engines | 4 |
| ATA 205 | Advanced Automotive Engines | 4 |

Automotive Electrical Systems Certificate, 12 credit hours

| | | |
|---------|---------------------------------------|---|
| ATA 102 | Introduction to Automotive Technology | 4 |
| ATA 111 | Automotive Electrical Systems I | 4 |
| ATA 211 | Automotive Electrical Systems II | 4 |

Automotive Heating and Air Conditioning Certificate, 12 credit hours

| | | |
|---------|---|---|
| ATA 102 | Introduction to Automotive Technology | 4 |
| ATA 111 | Automotive Electrical Systems I | 4 |
| ATA 207 | Automotive Heating and Air Conditioning | 4 |

Automotive Transmission and Powertrain Certificate, 12 credit hours

| | | |
|---------|--|---|
| ATA 102 | Introduction to Automotive Technology | 4 |
| ATA 206 | Clutches, Transmissions, and Differentials | 4 |
| ATA 208 | Automatic Transmission | 4 |

Automotive Under Car Certificate, 16 credit hours

| | | |
|---------|---------------------------------------|---|
| ATA 102 | Introduction to Automotive Technology | 4 |
| ATA 111 | Automotive Electrical Systems I | 4 |
| ATA 113 | Brake Systems | 4 |
| ATA 114 | Steering, Balancing, and Alignment | 4 |

Automotive Engine Performance and Emission Certificate, 16 credit hours

| | | |
|---------|---------------------------------------|---|
| ATA 102 | Introduction to Automotive Technology | 4 |
| ATA 110 | Engine Performance and Fuel Systems | 4 |
| ATA 111 | Automotive Electrical Systems I | 4 |
| ATA 210 | Advanced Engine Performance Analysis | 4 |

Stackability of New Automotive Certificates and Automotive Technology A.A.S.

| Credential | ATA 102 | ATA 110 | ATA 111 | ATA 113 | ATA 114 | ATA 204 | ATA 205 | ATA 206 | ATA 207 | ATA 208 | ATA 210 | ATA 211 |
|--|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| Automotive Technology A.A.S. | x | x | x | x | x | x | x | x | x | x | x | x |
| Automotive Engine Performance and Emission Certificate | x | x | x | | | | | | | | x | |
| Automotive Under Care Certificate | x | | x | x | x | | | | | | | |
| Automotive Transmission and Powertrain Certificate | x | | | | | | | x | | x | | |
| Automotive Heating and Air Conditioning Certificate | x | | x | | | | | | x | | | |
| Automotive Electrical Systems Certificate | x | | x | | | | | | | | | x |
| Automotive Engine Certificate | x | | | | | x | x | | | | | |

Authorization to Name Suite 0431 at the Des Plaines Campus the PharmaCann Cannabis Cultivation Lab

In accordance with the Philanthropic Naming Category of Board Policy 1024, the Foundation recommends that Suite Number 0431 at the Des Plaines Campus be named the PharmaCann Cannabis Cultivation Lab.

In January 2021, PharmaCann Inc. became the first firm in the cannabis industry to invest in community colleges by making a substantial financial gift of \$600,000 to the Oakton Educational Foundation. \$550,000 of that gift was directed toward the construction of the state's first cannabis cultivation lab to simulate the cultivation, growth and harvesting of cannabis plants adhering to regulatory handling, security and reporting requirements. The cultivation lab will be completed by the end of December 2021 and will host classes beginning in spring 2022.

PharmaCann Inc.'s demonstrated and ongoing collaboration with the College and philanthropic support through the Educational Foundation serve as an aspirational model for other corporate partnerships.

Given PharmaCann's philanthropic contributions to the Educational Foundation and their commitment to providing educational opportunities for the residents of District 535, the Oakton Educational Foundation recommends that Suite 0431 be named the PharmaCann Cannabis Cultivation Lab.

JLS:bs
12/2021

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that in recognition and appreciation of PharmaCann Inc.'s philanthropic contributions to the Educational Foundation to support the cannabis educational programs at Oakton, Suite 0431 at the Des Plaines Campus will be named the PharmaCann Cannabis Cultivation Lab"

Authorization to Recognize the Service of Dr. Frederick Salzberg and other Oakton Founders

Dr. Frederick Salzberg served as a founding member of the Oakton Community College faculty, establishing several academic programs including Engineering, Fire Science and Facilities Management. Dr. Salzberg also established partnerships with local high schools and university partners and several of those partnerships remain today. Dr. Salzberg positively impacted the lives of thousands of Oakton students.

Oakton was fortunate to have a number of faculty, like Dr. Salzberg including Gene Lockwood, Richard Storing and others, who laid the foundation for the institution that Oakton is today. In recognition of their service, the Board, as part of the next master plan, will create a Founder's Wall and install it in the library to recognize their contributions and service to the College.

JLS:bs
12/2021

President's Recommendation:

That the Board adopts the following resolution:

“Be it resolved that in recognition and appreciation of Dr. Frederick Salzberg and other Oakton Founders that a Founder's Wall be created and installed in the Library at the Des Plaines Campus to recognize their contributions and service to the College.”

Acceptance of Illinois Department of Commerce and Economic Opportunity – Child Care Restoration Grant Program

The Department of Commerce and Economic Opportunity in coordination with the Illinois Department of Human Services through a program under the State of Illinois Business Interruption Grant Program and funded through Federal COVID-19 stabilization funds has awarded Oakton Community College a \$27,450.00 award.

These funds are designed to be meaningful financial supports to help the early childhood infrastructure through the COVID-19 pandemic. This award is available to supplement expenses during the period of October, November and December 2021.

The grant period is October 1, 2021 through December 31, 2021. Monique Hudson, site coordinator in the Early Childhood Development Center will manage the grant, and Dr. Marc Battista, Associate Vice President of Workforce Education / Dean of Business and Career Technologies will administer the grant.

AG:kt
12/2021

President's Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 accepts \$27,450.00 from the Illinois Department of Commerce and Economic Opportunity to support the Child Care Restoration program at Oakton Community College.”